

Braeloch HOA Board of Directors
Executive Session Minutes

January 22, 2025

Braeloch HOA Board of Directors met virtually on January 22, 2025 to review violation findings from Cedar Management Company. Meeting was called to order by President Walter Bolles at 8:50 PM and Quorum was established. Board of Directors Walter Bolles, Chris Becker, Mike Daniels, Eileen Dills and Tricia Garrison were in attendance.

Unanimous decisions were made on each finding. Cedar Management will take appropriate actions based on the Board's votes.

To provide additional guidance regarding ARC requests, the Board of Directors voted unanimously the following FAQ be added to the Braeloch HOA Rules and Regulations.

There is a non-refundable fee for each ARC request submitted.

- This is a **Cedar Management** processing fee and is part of their online platform. The fee does **NOT** go to the HOA, it is not a fee levied by the HOA.
- This fee will be waived by the ARC Committee in circumstances where an ARC request was not necessary.
- This fee **does not** accrue late charges as long as it is paid along with your annual dues.
- We will not accept manually submitted ARC requests that bypass the online platform.

Meeting adjourned at 9:30 PM.

Submitted by: Eileen Dills
Braeloch HOA Secretary